



**Minutes of
Executive Committee Meeting of
Lamma Cricket Club**

on
11th November 2009 at 6:30pm
FCC, Central

Present:

Ian Harling, Brad Tarr, Ian Beck, Kevin McNamara, Tim Rayner, Kev Bishop & Emma Phillips

Apologies:

Neil Runcieman

Club Organisation

Following Becks' resignation as Captain, the Committee appointed Kevin McNamara as replacement and adding Neil Runcieman as Vice Captain. With the responsibilities of Captaincy now on Kevin, Tim Rayner kindly took on Kevin's previous post as Treasurer. We therefore now have the Manager's post available. Better administration of the accounts is sought through the bank to increase signatories.

With such a lay-off between the last ECM and now having new EC Members, we decided to create job descriptions for the various posts so duties are clearly defined.

The following job descriptions and Club emails of the Members are:

Chairman; Brad Tarr; Brad@LammaCC.com

Oversee the running of the Club.

Captain; Kevin McNamara; KevinMc@LammaCC.com

Team selection, team leader, delegation of match duties, preparation of kit and balls, HKCA League Cup and Match Committee meetings.

Vice Captain; Neil Runcieman; Neil@LammaCC.com

Help Captain with team selection and on-field duties. Perform the duties as Captain in the Captain's absence.

Club Secretary; Neil Runcieman; Neil@LammaCC.com

Communication of Club matters with Members, call and arrange AGM and ECM's, Membership issues, up-keep of Members List, HKCA administrative issues.

Treasurer; Tim Rayner; Tim@LammaCC.com

Upkeep of accounts, payments of Members and administrative payments.

Manager; Vacant

Assist Captain on the day, club kit up-keep and purchases, assist in social activities.

Social Captain; Ian Harling; Ian@LammaCC.com

Arrangement of social matches, social team selection, preparation of kit and balls, delegation of match duties.

Womens' Representative; Emma Phillips; Emma@LammaCC.com

Communication of Club matters with Women Members.

WebMaster; Kevin Bishop; Kevin@LammaCC.com

Keep site up-dated, look after site maintenance and site administration.

Clothing and Equipment

We require 2 new kit bags as the present 2 are falling apart

We need to locate shirts, caps, gear.

We are looking into designing and printing a Lamma CC T-Shirt as a fund raiser for the Club. Sold amongst the Membership, friends and through the Island Bar.

Re-make of Sun Hats.

Re-make of Lamma CC stubby holders.

Intend to frame one Men's & Womens' shirt and cap for Island Bar.

Social Events

Intend to have a Net and Sausage day at Neil's in Big Wave Bay.

Christmas dinner needs to be arranged.

Website

The website has some sections that are very out of date and it is hoped to update these soon, most notably the Club's history, Roll of Honour and Player Profiles.

Change direction of "Secretary@" in website from Ian to Neil.

AOB

It was agreed to produce posters by Kevin Bishop to get new members for the Womens' team and an advertisement for more children to join Kids Cricket on Saturday afternoons at Yung Shue Wan football pitch.

Close – 8pm.